**Step 1: Basic Information**

**Basic Information**

* Name Of The Organization

--Select--

Select the organization name from the select box.

Title of Proposal

* Title of Proposal

Write the brief name of proposal which is not exceeding 250 characters.

Select Month

Select Year

* Proposal Duration

Select the duration of the proposal.

--Select--

* Relevant Category

**Diagnostics| Therapeutics | Repurposing of Drugs| Vaccines| Any other intervention**

|  |
| --- |
|  |

* Budget (Rs. In Lakhs) :
* Proposal Submitted Solely by in-house R&D unit Jointly with collaborators

Choose one of the radio button accordingly.

In proposal submitted when you choose “Jointly with collaborators”, a select box will be appeared.

Enter Collaborator(s) Details

--Select--

* No. of Collaborators

Here you have to choose the number of collaborators and click the “Enter Collaborators Details” button. After click on “Enter Collaborators Details” button, there is a number of rows of collaborator Details according to your selection. You have to fill the details here.

**Collaborator Details**

|  |  |  |
| --- | --- | --- |
| **Sr No**. | **Collaborator Name** | **Collaborator Type** |
| 1 |  |  |
| 2 |  |  |

Fill all the details accordingly.

Save and Continue

Save your form.

Reset all your fields.

Reset

#### Step 2: Principal Key Investigator Details

--Select--

#### Principal Key Investigator Details

#### Title

#### First Name Last Name

DD-MM-YYYY

#### Designation DOB

#### Gender Male Female Highest Qua.

#### Email

#### Address1 Address2

#### Street/Village City/Town

#### Pin/Zip Code

#### State Country

--Select--

--Select--

#### Landline

#### Mobile

Browse

#### Please Upload Resume in Prescribed Format

#### Note: Please download to fill the details and signed copy to be uploaded in PDF format.

#### Please Upload Organization Authorisation Letter to for Submission of LOI in Prescribed Format

Browse

#### Note: Please download to fill the details and signed copy to be uploaded in PDF format.

#### \* Fill all the mandatory details for Primary key investigator details.

#### If you don’t want to save this form now. You save it next time with modification.

Save

Save as Draft

#### Save your form.

Cancel

#### Cancel your form.

#### Step 3: Applicant Team Members

#### Applicant Team Members

#### 

Close

Add New

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| S. No. | Name | Designation | Email | Landline | Mobile | Resume | Edit |
| 1 | Test User | Officer | [ris@gmail.com](mailto:ris@gmail.com) | 011-24389600 | 9999999999 | View File | Edit |

#### 

The table data automatically added when you fill the form, which is appeared when you clicked on “Add New” button.

#### Key Investigator Details

#### Title

--Select--

#### First Name

#### Last Name

#### Gender Male Female

#### Designation

#### Landline

#### Mobile

#### Email

#### Please Upload

Browse

#### Resume in Prescribed Format (Click for the prescribed format)

#### Fill all the mandatory fields accordingly.

If you don’t want to save this form now. You save it next time with modification.

Save

Save as Draft

Save your form.

Close

Close the form.

**Step 4: Proposal Summary**

**Proposal Summary**

1. **Idea: Briefly & with clarity describe the idea proposed**
2. **What is the Aim of the proposal and how it is relevant to the scope of present call.:**
3. **Previous experience of the PI & Team Members:  
   \*Not more than 180-200 words**
4. **Rationale of the Idea**
5. **Has the Preliminary work done so far. If yes then please upload the preliminary data available**

If yes please upload the preliminary data

1. **Intellectual Property: Is this work being proposed is based on existing IP or in-licensing Technology. If yes, provide details of the IP.**

**Step 5: Regulatory Details**

**Regulatory Details**

**DCGI Approval** Yes No

If you click on “Yes” the following field are appeared.

Browse

Upload

Browse DCGI Approval related file. Make sure it is in PDF format.

Details (if not applicable, fill NA)

**RCGM & GEAC Approval** Yes No

If you click on “Yes” the following field are appeared.

Browse

Upload

Browse RCGMApproval related file. Make sure it is in PDF format.

Details (if not applicable, fill NA)

**National Biodiversity Approval** Yes No

If you click on “Yes” the following field are appeared.

Browse

Upload

Browse related file. Make sure it is in PDF format.

Details (if not applicable, fill NA)

**Pollution Control Board Approval** Yes No

If you click on “Yes” the following field are appeared.

Browse

Upload

Browse related file. Make sure it is in PDF format.

Details (if not applicable, fill NA)

**Any other Approval** Yes No

If you click on “Yes” the following field are appeared.

Browse

Upload

Browse related file. Make sure it is in PDF format.

Details (if not applicable, fill NA)

**Step 6: Proposal Objective and Timelines**

#### PROPOSAL OBJECTIVES & WORK PLAN

\* Please indicate overlap of any objective funded by any other funding agency/ (ies). Kindly provide disclosure amendments.

\* Indicate how each objective is exempted for Service Tax, in case exemption is desired.

|  |  |  |  |
| --- | --- | --- | --- |
| **Objective** | **Methodology/Experimental Design Detailed Work Plan** | **Alternate Strategies** | **Process Indicator for Measuring Success** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Step 7: Objective Wise Activities & Timelines *(If there is no information available in activities, then kindly put NA (Not Applicable) in the boxes given below***

##### **Objective 1**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Select** | **Activities to be  undertaken by the company to  achieve a particular objective** | **Month of Start of Activity** | **Month of End of Activity** | **Indicators Of Progress** | **Activities to be undertaken by the collaborator to achieve a particular objective** |
|  |  | 0 |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Please enter 1st Milestone under 2nd Objective :** | | | |
| **S. No** | **Milestone** | **Month of Start of Activity** | **Month of End of**  **Activity** |
| 1. |  | 0 |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Select** | **Activities to be  undertaken by the company to  achieve a particular objective** | **Month of Start of Activity** | **Month of End of Activity** | **Indicators Of Progress** | **Activities to be undertaken by the collaborator to achieve a particular objective** |
|  |  |  |  |  |  |

##### **Objective: Test objective 2**

|  |  |  |  |
| --- | --- | --- | --- |
| **Please enter 2nd Milestone under 2nd Objective :** | | | |
| **S. No** | **Milestone** | **Month of Start of Activity** | **Month of End of Activity** |
| 2. |  |  |  |

##### **Objective: Test objective 3**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Select** | **Activities to be  undertaken by the company to  achieve a particular objective** | **Month of Start of Activity** | **Month of End of Activity** | **Indicators Of Progress** | **Activities to be undertaken by the collaborator to achieve a particular objective** |
|  |  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Please enter 3rd Milestone under 3rd Objective :** | | | |
| **S. No** | **Milestone** | **Month of Start of Activity** | **Month of End of Activity** |
| 3. |  |  |  |

**Step 8: Supplementary Information (Please upload) Not Mandatory**

**Step 9: Final Submission**

#### Final Submit