# **APPLICATION FORM**

## APPLICATION FORM FOR CANDIDATES FROM CENTRAL PUBLIC SECTOR ENTERPRISES (CPSE) /CENTRAL GOVERNMENT (INCLUDING ARMED FORCES OF THE UNION/All INDIA SERVICES)/STATE PUBLIC SECTOR ENTERPRISES (SPSE) / PRIVATE SECTOR

For the post of Managing Director

(Through Proper Channel, except candidates from the Private Sector)

Please refer to detailed advertisement for Job Descriptions, Eligibility and the Guidelines for processing on the website www.dbtindia.gov.in, www.birac.nic.in

1. Name of the post applied for			
2. (a) Applicant's Name (as per official records	5)		
(b) Designation of the Applicant (in full)			
(c) Name of the company			Paste Photo
(d) Category as per Employment Status :- (Please tick as applicable)	Officer of a CPSE/Centra Forces of the Union/All I Sector	al Government./Armed India Services/SPSE/Private	
(e) Office Address:			
(f) Address for communication			
3. Telephone No: Office	Residence	Mobile No	
E-Mail id			

4. Date of Birth (DD/MM/YY) \_\_\_\_\_ Age as on last date of receipt of application (Years/Months/Days) \_\_\_\_\_

#### 5 (i) Educational/Professional Qualifications \*:

Sl. No.	Qualific ation	Name of Institution	Perio of Stu		Tick the relevant		Tick the relevant		Self-Declaration Whether meets the eligibility qualification requirement				
1	2	3	4			5			6			7	
			From	То	Part time	Full time	Correspon dence	Degree	Diploma	Certificate	Mandatory	Desirable	Other

\* Should be exactly as per Degree/ Certificate issued by the university.

(ii) Positions held during the last fifteen years, from the date of uploading the vacancy circular on the website. www.dbtindia.gov.in , www.birac.nic.in

Sl. No.	Complete Designation & Place of posting *	Name of the Organization	Pay scale	Period		Reporting to Designation*	Self-Declaration Whether meets the mandatory experience requirement		If yes, nature of duties in support of the declaration	
1	2	3	4	5		6	7		8	
				From	То		Yes	No		

\* Should be exactly as per specific office order issued by the

CPSE/Ministry/SPSE /Employer.

Company in which candidate	Year	Annual Turnover of the Company (in Rupees Crores)	State whether CPSE*
is/was serving			or SPSE

8. Year wise Audited Annual Turnover of the Company for 3 financial years preceding the calendar year in which the post has

\*Please specify Schedule A or Schedule B as per DPE

(i) Please provide URL of company website & CIN (Corporate Identity Number) of the company (a) URL (Company Website Address)

(b) CIN (Corporate Identity Number)

i) Civil / Criminal ii) Departmental Inquiry I certify that the details furnished by me in Columns 1 to 7 wherever applicable are true to the best of my knowledge & belief. In addition I further certify that I meet the eligibility criteria as prescribed in the advertisement for this post.

(Name & Signature of the Applicant)

7. (

	yes :			
	a) Name of parent organisation :			
	b) Date from which on deputation :			
a) W	hether any penalty/punishment was aw	arded to the applicant during the last 10 years.		
			Yes	No
	If yes, the details thereof			
	i) Civil / Criminal	ii) Departmental Inquiry		
				ł
(b)	Whether any civil or criminal action of as far as his / her knowledge goes	r inquiry is going on against the applicant		
	If yes, the details thereof.		Yes	No
	i) Circil / Criminal	ii) Demontre entel In quint		

b) Date from which the lien is held : (b) Are you on deputation? Yes

Note: 1. Please attach a write-up, not exceeding 500 words or 3500 characters, in support of your candidature, for reference at the time of interview. 2. Full form of all abbreviations used must be given in the prescribed limit of characters.

\*\* Private Sector-CTC remuneration emoluments drawn.

If yes:

NB: The positions should be indicated in order of the most recent assignments.

6. (a) Do you hold lien in any organisation other than where currently working?

a) Name of the organisation in which the lien is held :

Yes No

No

**CENTRAL AND STATE PUBLIC SECTOR ENTERPRISES** 

(ii) I certify that I am

(a) Working at Board level position Yes No

If Yes, Please provide your DIN (Director Identification Number)

(b) Holding a post at the level immediately below Board level.

I certify that the details furnished by me in Columns 1 to 8 wherever applicable are true to the best of my knowledge. In addition I further certify that I meet the eligibility criteria as prescribed in the advertisement for this post.

(Name & Signature of the Applicant)

Yes

No

### PRIVATE SECTOR

8. Year wise Audited Annual Turnover (ATO) of the Company in which currently working for 3 financial years preceding the calendar year in which the post has been advertised (e.g.: 2017-18, 2019-20 and 2020-21 for a post advertised in the calendar year 2022)

Company in which candidate is/was serving	Year	Annual Turnover of the Company (in Rupees Crores)

\*If Annual Turnover (ATO) is in foreign currency, the exchange rate as on the date of uploading of vacancy advertisement on the

website may be used.

- (i) Please provide URL of company website & CIN (Corporate Identity Number) of the company
  (a) URL (Company Website Address)
  (b) CIN (Corporate Identity Number)
- (ii) The Company in which I am working is listed on the \_\_\_\_\_\_stock exchange.

Proof of listing may be accessed over	(please provide	Yes	No	1
URL)		105	110	J

(iii) Self-certified copies for proof of age and educational qualifications (enclosed)

(iv) Candidates from private sector to certify that they possess at least 15 years of experience in the relevant field with

demonstrated strength in managerial and administrative function at a senior level in an Organization of repute.

I certify that the details furnished by me in Columns 1 to 8 wherever applicable are true to the best of my knowledge & belief. In addition, I further certify that I meet the eligibility criteria as prescribed in the advertisement for this post.

(Name & Signature of the Applicant)

## **Declaration**

I ..... Son/Daughter of ...... hereby certify that I have not been disqualified to act as a Director under Section 164 or any other relevant sections of the Indian Companies Act, 2013.

(Name & Signature of the Applicant)

## **UNDERTAKINGS (as applicable)**

### For candidates from Central Government/Armed Forces of the Union/All India Services

The appointment is on immediate absorption basis. I hereby undertake to join the post, if selected. I understand that:

- (a) if I convey my unwillingness to join after the interview is held, but before the offer of appointment is issued, I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
- (b) further, if I convey my unwillingness to join after the issue of offer of appointment I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post of any CPSE.

(Name and Signature of the applicant)

Date:

### For candidates from CPSE

I hereby undertake to join the post, if selected. I understand that:

- (a) if I convey my unwillingness to join after the interview is held, but before the offer of appointment is issued, I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE other than the one to which I belong.
- (b) further, if I convey my unwillingness to join after the issue of offer of appointment I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE other than the one to which I belong.

(Name and Signature of the applicant)

Date:

### For candidates from Private Sector/ SPSE

I hereby undertake to join the post, if selected. I understand that:

- (a) if I convey my unwillingness to join after the interview is held, but before the offer of appointment is issued, I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
- (b) further, if I convey my unwillingness to join after the issue of offer of appointment I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post of any CPSE.

(Name and Signature of the applicant)

Date:

#### Verification

#### (To be filled in by the designated officer for CPSE/Central Government/Armed Forces of the Union/All India Services/SPSE)

a) It is certified that the particulars furnished above have been scrutinized and found to be correct as per official records.

b) It is also certified that the Applicant is clear from Vigilance angle.

Signature & Designation of the Competent Authority with Telephone No.& Official Seal