

Position: Senior or Principal Consultant [Finance & Accounts]**Position Code:** CON-46**No of Positions:** 01 [One]**Duration:** The engagement is contractual initially for a period of one year and extendable based on performance and need of Department.**Consolidated Fee:** The consolidated fee for Sr. Consultant shall be Rs.1,25,000/- per month and for Principal Consultant Rs.1,40,000/- per month.**Job Description:** Work closely with Finance & Accounts Department to coordinate the monitoring of projects and fund flow of all programmes / Program Management Units.**Key Responsibilities:**

- Strengthen Financial due diligence of projects, coordinate Presanction and post disbursement financial visits of projects.
- Engaging with FDD consultants and Checking adequacy of FDD reports.
- Processing financial concurrence, payment, Monitoring receipts & payment, preparation of UC-SOE.
- Fund flow and cash flow management and strengthen internal control.
- To coordinate Audit & resolving Audit issues.
- Coordinating on half yearly/ annual closure of books of accounts and preparation of financial statements.
- Coordinate for ERP implementation, integration of financial reports, MIS, statutory compliances.

Essential Qualifications:

- CA / ICWA
Or
- B. Com with MBA-Finance /PGDM - Finance from a recognized Institute.

Experience:**Senior consultant:** Between 11 to 19 years, with minimum 05 years of post-qualification experience in financial matters related to project management.**Principal Consultant:** Post qualification, 20 years and above with Minimum 16 years of post-qualification experience, including 5 years of work experience at a senior position in Finance & accounts department of private / public sector /government organization handling finance, planning, budgeting, preparation of financial statements, Audit, etc.**Maximum Age:** As on closing date of vacancy.

Senior consultant: 50 Years

Principal consultant: 60 years