

**कॉरिजेन्डम / CORRIGENDUM**

**Corrigendum 2: Reply to pre-bid queries for Notice Inviting Tender for Engaging Event Management Agency for Global Bio-India [GBI] 2024**

With reference to NIT No. BIRAC/HR&A/007/2024/ENQ-47 issued by BIRAC, reply to pre-bid queries are given below:

**General Queries:**

S.no.	Page No.	Clause	Query/Request	Clarification
1.	17	5.17 Earnest Money Deposit (EMD)	Exemption to MSMEs for submission of Earnest Money Deposit (EMD)	Bid security (EMD) will not be necessary for bids from startup companies registered with DIPP, OEMs, Authorized Distributors of OEMs, firms registered with a CPO or BIRAC or NSIC/Directorate of Industries and MSMEs and SMEs. However, the firms registered with a CPO or NSIC/Directorate of Industries have to submit evidence that they have a current and valid registration for the item(s) they intend to bid for, including the prescribed monetary limit.
2.			Exemption to Government Companies and Public Sector Undertakings (PSUs) for submission of Earnest Money Deposit (EMD)	Government Companies and Public Sector Undertakings (PSUs) are required to submit Bid security (EMD) as per the bid document.
3.			To consider the EMD in the form of FDR	The Earnest Money Deposit (EMD) has to be submitted in the form of a Demand Draft, payable at New Delhi from any commercial bank in favour of "Biotechnology Industry Research Assistance Council" (BIRAC)
4.			MSMEs have not been given any exemption	MSMEs have been exempted from submitting Earnest Money Deposit (EMD).
5.	4	-	Estimated cost of the contract is inclusive or exclusive of taxes	Duties, taxes and other levies payable as per the statute should be included in the bid. The price bid shall be quoted inclusive of the applicable taxes.  Estimated Cost of Contract as mentioned in the bid document is inclusive of taxes.
6.			Estimated cost of the contract is indicative or there is any ceiling on the budget	Estimated Cost of Contract (inclusive of GST) is as mentioned in the bid document.
7.	30-38	Annexure-V – Price Bid	Insertion of rows and columns allowed in price bid	Submission should be as per prescribed format only.
8.			Amount in words is required to be mentioned	Only final amount in words can be mentioned.
9.	13-14	5.7 Submission Details	Bids are required to be submitted in Hard copy or Soft Copy	Bid is to be submitted as per the submission details mentioned in the document. (Please refer to Clause 5.7 of Bid Document)

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10.	16	5.13 Engagement Terms and Conditions Point iv) Payment Terms	TimeLine for making payments	Payment shall be made by BIRAC as per the Payment Terms mentioned in the bid document. [Please refer to Clause 5.13 subclause (iv) of Bid Document]
11.	5	3.0 Objective	Specific Hall of Pragati Maidan and When venue will be allocated	The event shall take place at Hall number 5 (Ground and first Floor) of Pragati Maidan. Venue shall be made available to the selected agency 4 days prior to the event.
12.	-	-	Will there be a provision of Service kitchen	To be managed within the halls and the utility space available at the venue.
13.	-	-	The tender was not uploaded on GeM and is unavailable to find on eprocure website too.	Tender Document is downloadable from BIRAC Website & Central Public Procurement Portal (CPPP).

**Pre-Qualification Criteria (PQC) related Queries:**

S.no.	Page No.	Clause	Query/Request	Clarification
1.	21	Point 4 - The bidder must have 5 years work experience of similar Event/Exhibition work	Clarification on Similar work	Similar work is Expo would include organizing large scale Expo (minimum 200 booths) for Start-up, incubators, innovation enablers preferably in the area of Science & Technology/Innovation/Industrial Promotion. Event Management with International Participation will be an advantage.
2.		Point 4 - The bidder must have 5 years work experience of similar Event/Exhibition work	To consider 7 years work experience of similar Event/Exhibition work	Clause No 7.0 of Bid Document point 4 of PQC may be referred i.e. The bidder must have 5 years work experience of similar Event/Exhibition work shall remain unaltered.
3.		Point 5 - The bidder must have executed Event/Exhibition work at least 3 Project of value not less than Rs. 01 crore [Rupees One Crore] each in last 3 Years	To consider last 3 years as 2021-22, 2022-23, 2023-24	Clause No 7.0 of Bid Document point 5 of PQC may be read as: The bidder must have executed Event/Exhibition work at least 3 Project of value not less than Rs. 01 crore [Rupees One Crore] each in last 3 Years [2021-22, 2022-23, 2023-24].
4.		Point 6 - The bidder must have average annual total turnover of Rs. 32 crores during the last three financial years (2020-21, 2021-22, 2022-23)	To consider last three financial years as 2021-22, 2022-23, 2023-24	Point – 6 of PQC may be read as: The bidder must have average annual total turnover of Rs. 32 crores during the last three financial years (2021-22, 2022-23, 2023-24).
5.			Turnover requirement of INR 32 Crores average annual turnover seems odd and irrelevant and may be reduced	The criteria of turnover is keeping in view the provisions of the Advisory issued by Department of Expenditure, Ministry of Finance. Also and GeM portal which allows Average Annual turnover upto 400% for last three years.
6.		Point 7 - The bidder must have Net-worth of not less than Rs. 1 crore as per audited financial statement of the FY 2022-23	To consider EBITA Net-worth	Point 7 of PQC may be read as The bidder must have Net-worth of not less than Rs. 1 crore of the FY 2022-23 as per Net worth certificates duly certified by CA with valid UDIN number
7.		Point 12 - The bidder should not submit bid as Consortium/Joint Venture.	To allow bid as Consortium	Point 12 of PQC i.e. The bidder should not submit bid as Consortium/Joint Venture shall remain unaltered.

**Please note: Completion Certificates from clients is mandatorily required to be submitted.**

**Technical Evaluation Criteria (TEC) related Queries:**

S.no.	Page No.	Clause	Query/Request	Clarification
1.	22	Point 1 - Experience in Event/Exhibition of similar nature costing Rs. 8 Crore or more	Clarification on Similar work	Similar work is Expo would include organizing large scale Expo (minimum 200 booths) for Start-up, incubators, innovation enablers preferably in the area of Science & Technology/Innovation/Industrial Promotion. Event Management with International Participation will be an advantage.
2.			Number of work orders to be submitted for Experience in Event/Exhibition of similar nature costing Rs. 8 Crore or more	The bidder can submit the maximum number of similar High value projects handled.  BIRAC reserves the right to evaluate the bids on percentile basis.
3.		Point 2 - Experience in Event Management at the Venue (Pragati Maidan, New Delhi)	Experience in Event Management at the Venue (Pragati Maidan, New Delhi) is very specific	Experience in Event Management at the Venue (Pragati Maidan, New Delhi) is a Technical Evaluation Criteria (TEC) and not a Pre-Qualification Criteria (PQC).  Bidders with experience at other venues can also apply.
4.		Point 3 - Previous Experience of Event Management with any Science & Technology Department	Number of work orders and total cost to be submitted for Previous Experience of Event Management with any Science & Technology Department	The bidder can submit the maximum number of projects handled. BIRAC reserves the right to evaluate the bids on percentile basis.
5.			To consider experience other than Event Management and for other Departments also	Experience of Expo for Start-up, incubators, innovation enablers in the area of Science & Technology with any Science & Technology/Commerce/Industry Department shall be considered.
6.		Point 4 - Experience of core team members along with their Qualification and experience who will be deployed	Break-up of score assigned to Experience of core team members criteria	BIRAC reserves the right to evaluate the bids on comparative and qualitative assessment based on QCBS methodology (refer Pag 19 para 6.0 of Tender Document)
7.		Point 5 - Awards received for any exhibition/event/pavilion for any State/Central govt./ Ministry/ PSU/Govt. Department.	To provide list of Awards	Any Awards received for any exhibition/event/pavilion for any State/Central govt./ Ministry/ PSU/Govt. Department shall be submitted.
8.		Point 6 - ISO Certification for Quality, Security and event management	To provide specific ISO certification Number	Relevant ISO Certification for Quality, Security and event management shall be submitted.
9.		Point 7 - Evaluation of Technical presentation before the technical evaluation Committee Design/concept/content development as per scope of work.	Break-up of score assigned to technical presentation criteria	Presentation will be evaluated on the basis of Design/concept/content development as per scope of work.
10.			Timeline for Presentation Date	Presentation date and time Shall be communicated later to PQC qualified bidders only. Presentation shall be scheduled within a week from the last date of bid submission

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**Scope of Work and BOQ related queries:**

S.no.	Page No.	Clause	Query	Clarification
1.	6	4.0 Scope of Work -D. Exhibition	Number and technology for Interactive Zones	3-5 Interactive Zones for the Organizer, More zones can be created depending on the specific requisitions Booth technologies - AR/VR Zone, multitouch screen panel, 3D hologram, Projections, digital installation etc.
2.	7 & 31	4.0 Scope of Work – F. Lounges (iii) Annexure-V – Price Bid – Point 3. Lounges	No. of Pax for Media Lounge	75
3.	7	4.0 Scope of Work – F. Lounges (iv)	B2B AREA for 50 roundtables or 4 chairs each x 25 nos.	50 roundtables with 4 chairs each
4.	11 & 37	4.0 Scope of Work – R. Other Utilities (iii) Annexure-V – Price Bid – Point 21. Internet Connectivity	Bandwidth required for internet connection	500 MB connection in 5 locations
5.	30-38	Annexure-V – Price Bid	Number of Days wherever 1 or lumpsum is mentioned in Unit /Quantity	3 days for the work related to Event Days 8 (3+4+1) days for the work related to fabrication, management and dismantling of stalls
6.	10 & 38	4.0 Scope of Work - M. Food & Beverages	Requirement of 5 Star Catering is mandatory	Very Good Quality, Hygienic Food should be provided.
7.		Annexure-V – Price Bid – Point 23. Food & Beverages	Menu is inclusive of both Veg and Non-veg	Vegetarian Menu only
8.	38	Annexure-V – Price Bid – Point 23. Food & Beverages	Specify Number of Pax for Provision of Tea / coffee with cookies arrangements at any of five locations for all the visitors thought the day x 3 days	500 pax at each location for Day 1 & Day 2 250 pax at each location for Day 3
9.	11 & 37	4.0 Scope of Work - Q. Live Streaming, Photography & Videography Annexure-V – Price Bid – Point 20. Live Streaming and Videography	Number of films required and timeline for film submission	Approx 6-8 videos covering major sessions including Inaugural, valedictory, Expo Inauguration by Hon'ble Minister(s), Super Sessions, Cultural Evening etc. In addition to the above, shorter video bytes of exhibitors under different categories, delegates etc. to be captured. Ready to use videos/within 2-3 days
10.	10	4.0 Scope of Work -P. Overall Event Management Services (i)	Type of Mascot required	Physical moving Mascot to be displayed at different locations of the event

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