

**Position:** Associate Consultant - Incubation**Position Code:** CON-49**No. of Position:** 01 [One]**Duration:** The engagement is contractual initially for a period of one year and extendable based on performance and need of Department.**Consolidated Fee:** The consolidated fee for Associate Consultant shall be Rs.75,000/- Per month.**Job Description:** BIRAC has setup 95 Bioincubation centres in the country. This is an expanding Incubation network that facilitates Biotech Startups and plays a critical role for the Innovation ecosystem. The consultant would support and work with Incubation team.**Reporting System:** The Consultant shall report to in-charge Incubation.**Key Responsibilities:**

- Contribute towards identification and operationalization of New incubators.
- Coordinate with different departments (Technical, Legal, IP, Finance, etc.) within BIRAC for timely disbursement of funds and their proper utilization in accordance to prescribed guidelines.
- Monitor the progress of the Incubation centres for timely completion of milestones.
- Organise Site Visits for technical due diligence of the proposals along with the area experts.
- Work with Incubation team and stakeholders involved in S&T incubation especially biotech to understand & identify ecosystem gaps and growth opportunities.
- Assist Incubation Incharge in organizing stakeholder events.
- Contribute to team's objectives and targets through seamless collaboration. Adhere to internal and external compliance responsibilities in a timely manner.
- Understand team objectives and cooperate and collaborate with others to achieve them.
- Domestic Travel will be involved.

**Essential Qualifications:** M.Sc. / M. Tech/ 4-year Bachelors professional degree program in Life Sciences/ Bio-medical sciences/Pharmacy/ any other allied Biotechnology areas from a recognized institute.**Experience:** Between 3 to 10 years, preferably 2-3 years' experience in entrepreneurship development/ incubation activities in a public or private organization.**Age Limit:** Maximum 45 years as on closing date of vacancy.