Position: Young Professional under Make in India **Position Code:** MT-06

Number of Positions: 2

Consolidated Emoluments: Between Rs.30,000/- to Rs.50,000/- depending upon qualifications & experience.

Duration: Initial appointment will be for a period of Six months which may be extended subject to satisfactory performance and requirement. The present duration of the project is up to March 2026.

Job Description: National Mission Program - Make in India (MII) for Biotech sector is led by DBT and supported by BIRAC since 2015. The PMU undertakes policy advocacy, data research and analysis, stakeholders consultations and provides strategic inputs. It supports Biofoundry/ Biomanufacturing initiative and works closely with Invest India & DBT for the growth of the Bioeconomy and Biotech Innovation ecosystem of the country.

The selected Young Professionals will gain unique experience of stakeholder engagement, startup ecosystem, and biotech innovation.

Key Responsibilities:

- Facilitate high-level interaction of international stakeholders with startups, entrepreneurs in a structured professional program.
- Assist in organizing virtual mentor-mentee meetings, take detailed feedback and manage follow-ups.
- Coordinate and support outreach activities like webinars, applications inflow, advertisements, others.
- Co-ordinate the designing and updating of eportal, dashboard, data handling and report preparation.
- Ensure timely delivery of assigned tasks.
- Contribute to other assignments aligned with the mandate of Make in India.

Necessary Qualification: B. Tech /B.E. in CS/IT or equivalent; or Masters in Sciences/Management with formal training or course work in one or more programming languages such as Java, C/C++, Python, JavaScript.

Desirable Skills: Proficiency in GUI applications, webdesigning, IT tools, analytics and managing portals, video conferencing tools, MS Office. Excellent writing & oral communication skills in English, hands-on experience in Public Relations, Event Organization.

Maintains a presentable and professional demeanour in online/in-person engagements.

Work experience: Minimum 1 year

Desirable: 3 months or more internship experience in a corporate ecosystem.

Age Limit:

28 years as on closing date of application.