No. BIRAC/HR&A/007/2026/ENQ-59

बाइरैक
इग्नाइट इनोवेट इंक्यूबैट

जैव प्रौद्योगिकी उद्योग अनुसंधान सहायता परिषद
(भारत सरकार का उपक्रम)
Biotechnology Industry Research Assistance Council
(A Govt. of India Enterprise)

Request for Empanelment of Agencies for Preparation of India BioEconomy Report (IBER)

For

Biotechnology Industry Research Assistance Council
(BIRAC)

[No. BIRAC/HR&A/007/2026/ENQ-59]

कार्यालय का पता

5वीं मंजिल, एनएसआईसी बिजनेस पार्क, एनएसआईसी भवन,
ओखला इंडस्ट्रियल एस्टेट, नई दिल्ली – 110020

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जैव प्रौद्योगिकी उद्योग अनुसंधान सहायता परिषद
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Biotechnology Industry Research Assistance Council
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REQUEST FOR EMPANELEMENT

1.0 Letter of Invitation

Biotechnology Industry Research Assistance Council (BIRAC), New Delhi invites applications for "Empanelment of Agencies for Preparation of India BioEconomy Report (IBER)" under Make in India (MII) programme at Biotechnology Industry Research Assistance Council (BIRAC).

The BID document containing the details of qualification criteria, submission details, brief objective & Scope of work and evaluation criteria etc. can be downloaded from website https://birac.nic.in/ and http://eprocure.gov.in/epublish/app.

Bid No:	**BIRAC/HR&A/007/2026/ENQ-59**
Brief Description:	Application Requested for Empanelment of Agencies for Preparation of India BioEconomy Report (IBER) at Biotechnology Industry Research Assistance Council (BIRAC)
Category:	Services
Approximate Quantity:	Need Based
Contract Period:	The empanelment shall be effective for an initial period of 03 [Three] Years **OR** till the duration of Make in India (MII) programme (which is 31st March 2027, as of now), whichever is earlier. Thereafter, the term can be extended up to another 2 (two) years, subject to extension of duration of Make in India (MII) programme and based on the performance of the agency, on mutually agreed Terms & Conditions.
Bid Originating Location:	BIRAC Office, New Delhi
Type of bid:	Request for Empanelment
Cost of bid document:	NIL
Estimated Bid value:	Up to INR 30.00 Lakhs per annum (Inclusive of Taxes)
Earnest money Deposit:	NIL
Performance Bank Guarantee:	Not Applicable at the time of empanelment; however, the selected agency at the time of undertaking any work from BIRAC shall submit the Performance Bank Guarantee (PBG) for 5% of the quoted cost by the agency.
Issue / Sale of Bid document:	Downloadable from BIRAC Website & Central Public Procurement Portal (CPPP)
Bid Publication Date:	**05th October 2026**
Bid duration	21 days

Site/s Visit Dates:	NA
Pre-bid Meeting Date, time & Venue:	**12th October 2026 at 02:30 PM** at Biotechnology Industry Research Assistance Council (BIRAC), 5th Floor, NSIC Business Park, NSIC Bhawan, Okhla Industrial Estate, New Delhi – 110020
Last Date & Time for Submission of BID:	**26th October 2026 by 02:00 PM**
Bid Opening Date & Time:	**26th October 2026 at 02:30 PM**
Place of submission & opening of bid:	Biotechnology Industry Research Assistance Council (BIRAC), 5th Floor, NSIC Business Park, NSIC Bhawan, Okhla Industrial Estate, New Delhi – 110020
Presentation Date, time & Venue:	**(Date & time shall be communicated later to PQC qualified bidders only)** Biotechnology Industry Research Assistance Council (BIRAC), 5th Floor, NSIC Business Park, NSIC Bhawan, Okhla Industrial Estate, New Delhi – 110020
Pre-Qualification Criteria:	As per Clause - 7.0
Bid Validity	90 days from the Bid Closing Date

The eligible bidders may submit their responses in sealed envelope in the prescribed format as indicated in the Bid document.

Prospective bidders should download the Complete Tender Documents from BIRAC's web site **www.birac.nic.in and CPPP.** Addendum/ Corrigendum, if any, to the tender documents shall be uploaded on website only. Hence, bidders may visit the same regularly till the bid submission date.

Thanking you,

Yours faithfully,
Head - HR & Admin
For BIRAC

Note: BIRAC reserves the right to cancel this request for empanelment and/ or invite afresh with or without amendments, without liability or any obligation for such request for proposal and without assigning any reason. Information provided at this stage is indicative and BIRAC reserves the right to amend/add further details in the Bid.

This Bid is not an agreement and is neither an offer nor invitation by the Authority to the prospective Applicants or any other person. The purpose of this Bid is to provide interested parties with information that may be useful to them in the formulation of their applications pursuant to this Bid. This Bid includes statements, which reflect various assumptions and assessments arrived at in relation to the Bid that may not be accurate. The Authority may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this Bid.

2.0 Background

Biotechnology Industry Research Assistance Council (BIRAC), is a Public sector undertaking registered under the Indian Companies Act 2013 as a Section 8 'Not for profit Company', as an interface agency of DBT, Ministry of Science & Technology, BIRAC was set up with a vision to stimulate, foster and enhance the strategic research and innovation capabilities of the Indian biotech industry particularly SME's, to make India globally competitive in biotech innovation and entrepreneurship and to create affordable products and services.

The India BioEconomy Report (IBER) is a flagship annual analytical publication intended to assess, monitor, and evaluate the growth trajectory, economic contribution, innovation landscape, investment ecosystem, and socio-economic impact of the Indian biotechnology sector. The report shall provide evidence-based insights for policy formulation, strategic investments, ecosystem development, and international positioning of India's BioEconomy.

The empanelled agency/agencies shall support preparation of annual and quarterly updates of IBER through data collection, validation, analysis, stakeholder consultations, sectoral assessments, infographic preparation, and report drafting.

3.0 Objective

The primary objective is to engage experienced agencies/consultancies/research organizations working in the biotechnology, life sciences, startup ecosystem, economics, innovation, investment, and policy domains for:

- Collection and validation of BioEconomy-related data
- Development of analytical frameworks and sectoral intelligence
- Preparation of annual and quarterly India BioEconomy Reports
- Creation of dashboards, infographics, and policy insights
- Tracking biotechnology sector growth and startup ecosystem evolution
- Supporting evidence-based policy interventions and investment promotion

4.0 Scope of Work and Assignment of Tasks

The selected agency shall undertake the following activities:

4.1.1 Macro Assessment of Indian BioEconomy

- Estimate overall size/value of Indian BioEconomy annually
- Sector-wise contribution analysis
- Contribution to GDP, exports, manufacturing, employment, and innovation
- Identification of growth drivers and growth dampeners
- Comparative analysis with global biotechnology economies
- Trend analysis for previous 5–10 years

4.1.2 Sectoral & Sub-Sectoral Analysis

Detailed analysis of the following biotechnology segments:

- Biopharma
- Vaccines
- Biosimilars
- Medical Biotechnology
- Bio-services

- Bio-IT & Digital Biology
- Agricultural Biotechnology
- Industrial Biotechnology
- Bioenergy & Biofuels
- Marine Biotechnology
- Synthetic Biology
- Precision Medicine
- Genomics & Diagnostics
- Biomanufacturing
- Cell & Gene Therapy
- MedTech-Bio convergence
- AI in Biotechnology
- DeepTech & Emerging Biotech

The agency shall identify:

- Market size
- CAGR and future potential
- Major players
- Key innovations
- Export potential
- Technology trends
- Regulatory bottlenecks
- Investment opportunities

4.1.3 Biotechnology Infrastructure Mapping

Preparation of national infrastructure database covering:

- Biotech parks
- Bioclusters
- Incubators
- BIRAC-supported infrastructure
- Shared manufacturing facilities
- GMP facilities
- Biofoundries
- Biorepositories
- CRO/CMO/CDMO ecosystem
- GLP/GMP accredited facilities
- Academic & research institutions
- Translational research centers
- Manufacturing parks and industrial zones

The agency shall prepare:

- GIS-based cluster mapping
- Infrastructure capacity analysis
- State-wise comparative assessment
- Utilization analysis
- Gap assessment

4.1.4 Startup & SME Ecosystem Analysis

The agency shall prepare a comprehensive assessment of biotechnology startups and SMEs including:

Startup Formation & Growth

- Number of new biotech startups incorporated annually/quarterly
- Sector-wise startup distribution
- Geographic distribution
- Stage-wise classification (idea, seed, growth, scale-up)

Startup Performance Indicators

- Startup survival rate (1-year, 3-year, 5-year)
- Revenue growth trends
- Valuation trends
- Employment generated
- Women-led startups
- Student/academic startups
- Export-oriented startups
- DeepTech biotech startups

Innovation & IP Metrics

- Total patents/IPs filed
- Patents granted
- Technology transfers
- Licensing agreements
- Publications and translational outputs
- Commercialized technologies
- Product approvals

Investment Indicators

- Venture capital raised
- Angel investment
- Foreign investment attracted
- Strategic investments
- Corporate investments
- Public market listings
- Mergers & acquisitions

Startup Support Ecosystem

- Incubation support
- Government grants received
- State policy beneficiaries
- CSR-supported startups
- International collaborations
- Global expansion activities

4.1.5 Investment & Funding Landscape

The agency shall analyze:

- Foreign Direct Investment (FDI) trends in biotechnology
- State-wise investment promotion activities
- Investments raised by:
  - Large industries
  - SMEs
  - Startups
- PPP investments
- Venture capital and PE activity

- Corporate R&D investments
- International collaborations and funding
- Government-supported funding schemes
- Sectoral investment heatmaps

4.1.6 Manufacturing & Industrial BioEconomy

Assessment of:

- Biological manufacturing capacities
- Capacity additions during the year
- New manufacturing plants/facilities
- State-wise manufacturing output
- CDMO/CMO ecosystem
- Bio-based industrial production
- Fermentation capacity
- Vaccine and biologics manufacturing capability
- Supply chain assessment
- Import dependency analysis

4.1.7 Cluster & Regional BioEconomy Analysis

The agency shall prepare detailed cluster-wise and state-wise analysis including:

- Major bioclusters and emerging clusters
- Cluster competitiveness
- Innovation concentration
- Research-industry linkages
- Startup density
- Investment attraction capability
- Infrastructure readiness
- State biotech policy implementation outcomes
- Comparative performance benchmarking

4.1.8 Policy & Regulatory Analysis

The agency shall provide:

- Review of policy and regulatory developments
- Analysis of central and state biotech policies
- Incentive assessment
- Ease of doing business analysis
- Regulatory bottlenecks
- International policy benchmarking
- Recommendations for policy reforms
- Analysis of government interventions stimulating sector growth

4.1.9 Product & Innovation Tracking

Tracking and reporting of:

- New biotech products launched
- New drug approvals
- Diagnostic innovations
- Platform technologies
- Indigenous technology development
- Export-ready products
- Global regulatory approvals

- Commercialization milestones

4.1.10 Socio-Economic Impact Assessment

Assessment of:

- Direct and indirect employment generation
- Contribution to rural economy
- Women entrepreneurship
- Skill development outcomes
- Healthcare accessibility impact
- Agricultural productivity impact
- Sustainability and climate impact
- Bio-based circular economy contribution

4.1.11 Quarterly Monitoring & Dashboarding

The agency shall:

- Maintain quarterly updated datasets
- Develop dashboards and visual analytics
- Generate quarterly intelligence notes
- Prepare infographics and policy briefs
- Track quarterly startup incorporation and investment trends
- Monitor emerging technologies and market signals

4.1.12 Data Collection & Validation

The agency shall:

- Conduct primary and secondary research
- Engage with industry associations, startups, investors, incubators, and state agencies
- Validate data using standard methodologies
- Build structured databases
- Ensure confidentiality and data integrity
- Use AI-enabled analytical tools/data platforms wherever feasible

4.2. Suggested Additional Indicators for IBER

The following additional indicators are recommended for strengthening IBER:

Startup Indicators

- Startup mortality rate
- Average time to commercialization
- Follow-on funding success rate
- Unicorn/potential unicorn tracking
- Academia-to-startup conversion ratio

Innovation Indicators

- IP commercialization ratio
- International patent filings (PCT)
- Clinical trials initiated
- Regulatory approvals received
- Technology readiness levels (TRLs)

Investment Indicators

- Cross-border investments

- Sovereign fund participation
- ESG-linked investments
- State-wise investment competitiveness index

Manufacturing Indicators
- Biomanufacturing utilization rates
- Import substitution achieved
- Export competitiveness index
- Supply chain resilience index

Human Capital Indicators
- Skilled workforce generated
- Biotech PhDs/Postdocs employed
- Industry-academia mobility
- Skill-gap analysis

Sustainability Indicators
- Carbon reduction through biotech interventions
- Bio-based product adoption
- Waste-to-value innovations
- Circular bioeconomy indicators

4.3. Deliverables

The selected agency shall submit:

S. No.	Deliverable	Timeline
1	Inception Report & Methodology Framework	Within 15 days
2	Quarterly BioEconomy Monitoring Reports	Quarterly
3	Startup & Investment Tracker Database	Quarterly
4	Cluster & Infrastructure Mapping Report	Half-yearly
5	Infographics & Dashboard Updates	Quarterly
6	Draft India BioEconomy Report	Annually
7	Final India BioEconomy Report	Annually
8	Policy Recommendations Note	Annually
9	Raw Data Repository & Excel Database	Continuous
10	Presentation to Stakeholders/Government	As required

The agency shall also undertake the work of translation of the Final India BioEconomy Report into Hindi.

Further, the agency shall be responsible for printing and supplying fifty (50) hard copies of the Final India BioEconomy Report in English and twenty-five (25) hard copies of the Final India BioEconomy Report in Hindi.

All Intellectual Property Rights (IPRs) including Copyright and any rights capable of protection under applicable intellectual property laws, arising under this assignment, shall vest exclusively with BIRAC. The selected agency shall have no claim, title, or interest in the report or any part thereof and shall not reproduce, publish, disseminate, or use the report, underlying data, or any associated materials for any purpose without the prior written consent of BIRAC.

The agency shall ensure that all information and materials used in preparing the report are obtained from authentic and legally permissible sources and that the deliverables are free from plagiarism and infringement of any third-party intellectual property rights.

The agency shall indemnify and hold harmless BIRAC against any claims, disputes, litigation, damages, or liabilities arising from IPR infringement including copyright infringement, plagiarism, or unauthorized use of third-party content.

4.4. Reporting Format

The reports should include:

- Executive summaries
- State-wise dashboards
- Sectoral scorecards
- Heat maps
- Trend charts
- Comparative benchmarking
- Infographics
- Investment tracker tables
- Startup analytics tables
- Policy recommendation sections
- International benchmarking

Assignment of Task

- The assignment of work shall be undertaken from amongst the empanelled agencies by calling quotations, wherein all empanelled agencies shall be invited to submit their quotations.
- Notwithstanding the above, BIRAC reserves the right to determine and adopt the appropriate method of selection, as deemed fit.
- All quotations received shall be evaluated by BIRAC in accordance with the prevailing norms and applicable GOI guidelines.
- The agency so selected for the work shall furnish a Performance Bank Guarantee drawn on bank/branch in India for 5% of the quoted cost, within 07 days of the date of issuance of work order.
- The proceeds of the Performance Bank Guarantee shall be payable to BIRAC as compensation for agency's failure to perform and complete its obligations under the contract.
- BIRAC has the right to invoke the Performance Bank Guarantee in case the agency fails to complete any/all obligations under the contract to the satisfaction of BIRAC.
- Performance Security is to be furnished by a specified date and it should remain valid for a period of 60 (Sixty) days beyond the date of completion of all contractual obligations of the supplier, including warranty obligations.
- The PBG will be duly discharged by BIRAC after successful completion of Agency's obligations under the contract, including completion of any/ all obligations under the contract to the satisfaction of the BIRAC and/or person/agency appointed by it for the said purpose.
- Refund of Performance Security - Performance Security shall be refunded to the supplier without any interest, whatsoever, after due performance and completion of all obligations under the contract. The refund of performance security shall not normally be later than 90 days of such performance and completion of contract obligations.

5.0 Instructions to Bidders

5.1 The bidders are expected to examine all the instructions in the Bid Document. Failure to furnish all information required by the Bid Document or submission of a Bid not substantially responsive to the Bid Document up to the satisfaction of the BIRAC in every respect will be at Bidders' risk and responsibility and may result in the rejection of its Bids.

5.2 Any agency who has pre-exited or terminated any contract with or by BIRAC in last five (05) years as on the date of submission shall not be eligible to apply.

5.3 Language of Bid

The bid prepared by the bidders and all correspondence and documents exchanged between the bidders and BIRAC relating to the Bid submitted shall be in English or bilingual (Hindi and English) language. However, printed literature furnished by the bidders may be in any other language as long as it is accompanied by an English translation of all its contents. In such a case for the purposes of the interpretation of bid, English translation shall prevail.

5.4 Signing the Bid

The bid shall be signed by the bidders or a person duly authorized to bind the bidders to the contract. The authorization shall be indicated by written letter of authorization/ Board Resolution/ agency agreement etc. accompanying the bid. The person or persons signing the bid documents shall initial all pages of the bid, except for un-amended printed literature.

5.5 Cost of Bidding

The bidders shall be solely liable to bear all costs and expenses associated with the preparation and submission of its bid, BIRAC will in no case be held responsible or liable for payment of any costs associated with the preparation or submission of the said bids irrespective of the outcome of the bidding process as also in case the entire bidding process or part thereof is nullified/ cancelled due to any reason whatsoever.

5.6 Validity of Bids

i) Bids shall remain valid for 90 days after the bid closing date. A bid valid for a shorter period will be considered as non-responsive and be liable to be rejected by the BIRAC.
ii) In exceptional circumstances, BIRAC may solicit the bidders' consent to an extension of the period of validity.

5.7 Submission Details

Bidders are requested to go through all pre-qualification requirements, scope of work for execution & requirements w.r.t technical / financial capabilities for acceptance and submission of documents for verification by BIRAC. Bids are to be submitted in sealed covers.

Bids are to be submitted in sealed covers as per the details given below.:

i) Authorization letter ***(Annexure -I)***

ii) The bid shall be submitted in sealed envelope super scribed with **Enquiry number, Subject and Date of closing** prominently underlined, along with the address of this office. The envelope shall contain all the stamped, signed and paginated supporting documents pertaining to **Pre-Qualification Criteria (PQC)** (**format enclosed as *Annexure - II*).**

iii) Only one bid should be included in one cover.

iv) The bid which fails to comply with the above instructions shall be summarily rejected.

v) Transfer of Bid Document - Non Transferable.

vi) Late bids - Bidders are advised in their own interest to ensure that bid reaches the specified office well before the closing date and time of the bid. BIRAC will not be responsible for the loss of the bid or delay in postal transit. Any bid received after dead line for submission of bid, will be rejected and returned unopened.

vii) The cost for preparing the BID including visits by the bidders to BIRAC Office is not reimbursable.

viii) BIRAC reserves the right to call for any clarifications covered in the broad scope, wherever such a clarification become necessary for proper judgment in evaluation.

ix) No portion of the work of consultancy will be sub-contracted to third party/agency.

5.8 Address of Submission/communication/inspection

The sealed envelope should be addressed to:

Head - HR & Administration
Biotechnology Industry Research Assistance Council (BIRAC) 5th Floor, NSIC Business Park, NSIC Bhawan, Okhla Industrial Estate, New Delhi – 110020

5.9 Amendments and Addendum to Bid

i) At any time prior to the deadline for submission of bids, BIRAC may at its own discretion and for any reason whatsoever whether at its own initiative or in response to a clarification requested by a bidders modify the Bid Documents by notifying any such amendment as may be drafted/incorporated to the original bid documents.

ii) The amendment and addendum, if any will be notified by BIRAC or published on the BIRAC website (www.birac.nic.in) before the last date ofsubmission.

iii) In order to allow the bidders reasonable time to take the amendment in to account in preparing their bids, the BIRAC may at its discretion, extend the deadline for the submission of Bids and any such extension will be notified by BIRAC.

5.10 Conflict of Interest

The Bidders shall not receive any remuneration in connection with the assignment except as provided in the "Service and Confidentiality Agreement".

5.11 Warranty of the agency

The agency shall warrant that it is under no contractual restrictions of legal disqualification or other obligations which will prohibit from entering into agreement and that the statement and particulars herein contained in this Bid and in the relevant and supporting documents to this Bid are correct.

5.12 Bid Rejection Criteria (BRC)

BIRAC reserves the right to reject any bid if:

1. Received after the expiry of due date and time.
2. Any agency who has pre-exited or terminated any contract with or by BIRAC in last five (05) years as on the date of submission shall not be eligible to apply.
3. It is not given in the prescribed format as per clause 5.7
4. The bid has not been indexed or properly paginated and details provided in PQC (clause 7.0) are not submitted.
5. Supporting documents to substantiate the PQC have not been submitted.
6. Certificates certified by Chartered Accountants must bear UDIN number, in absence of which, it will be considered as invalid and the bid shall be rejected.
7. All Declarations/undertakings/information have not been provided on the Letter Head of the Bidders, duly signed and stamped.
8. At any time, a material misrepresentation is made or uncovered
9. The agency/ firm/entity does not respond promptly and thoroughly to requests for supplemental information required for the evaluation of the bid.

5.13 Engagement Terms and Conditions

i) The effective date of the engagement will be in accordance with the execution of the Service and Confidentiality (S&C) Agreement.

ii) The Bidder shall be liable to indemnify BIRAC in all respects and meet and pay off the litigation expenses and all the liabilities, including damages, sums etc., arising as a consequence of negligence, deficiencies, mistakes, lapses, delays etc., in the execution of the work and the services provided.

iii) **Letter of** Award **(LOA):** On acceptance of the Bid for awarding the contract, BIRAC will issue a Letter of Award "LOA" to the successful bidder in writing. Such a successful bidder will need to execute a "Service and Confidentiality Agreement" (***enclosed as Annexure - VI)*** *along with associated documents such as Letter of Authorization (LoA) or Board Resolution (BoR).* After execution of the Agreement, no variation in or modification of any of the terms of the Agreement shall be made except by written amendment signed by the parties. The engagement of the bidder shall be governed by the terms and conditions of the "Service and Confidentiality Agreement".

iv) **Payment Terms**

a) The bills for the services (of preapproved quoted rates) shall be submitted by the agency at the earliest after undertaking the services. The payment will be made after the submission of the Invoice, along with the report of the work done during the quarter and any other supporting documents as desired by BIRAC. This shall be scrutinized and checked before passing the bills for payment. The payments for all undisputed bills shall be made by BIRAC after scrutiny of the bills normally within 15 working days from the date of submission of original bills and related supporting documents to BIRAC.

b) Income Tax as per statutory provision shall be deducted from the bills and remitted to Income Tax authorities by Accounts Department of BIRAC. A TDS certificate shall be issued by BIRAC to the agency for such deductions.

c) BIRAC shall make timely payments through Electronic Payment Mechanism (viz NEFT/ RTGS /ECS). Bank details have to be provided by the agency

d) BIRAC shall not be liable for any consequences, whatsoever, in case there is a delay in making payments for any reasons resting with agency. Further, no interest shall be paid on such delayed payments.

5.14 Abnormal Rates

The bidder is expected to quote rate after careful analysis of cost involved considering all specifications and conditions of contract. In case it is noticed that the rates quoted by the bidder are unusually high or unusually low, it will be a sufficient ground for rejection of the tender unless the reasonableness of the rates is convincing. For scrutiny, the analysis for such rates is to be furnished by the bidder on demand.

5.15 Disclaimer

a. BIRAC shall not be responsible for any late receipt of applications for any reasons whatsoever.
b. BIRAC reserves the right to reject all applications without assigning any reasons thereof.
c. To relax or waive any of the conditions stipulated in this document as deemed necessary in the best interest of the BIRAC without assigning any reasons thereof.
d. To include any other item in the Scope of work at any time after consultation with bidders or otherwise.
e. BIRAC reserves the right to reject all the RFPs without assigning any reasons.

5.16 Applicable Laws and Jurisdictions

All the disputes or differences regarding the bid/contract shall be governed in accordance with the Laws applicable in India and subject to the exclusive jurisdiction of the courts situated in New Delhi, India.

6.0 Evaluation Methodology

6.1 Opening of Bids by BIRAC: BIRAC will open the Bids on the stipulated date and time as given in the schedule. Authorized representative of the bidder is requested to attend the bid opening process.

6.2 Bids Authorization Letter ***(Annexure - I)*** shall only be considered for Pre- Qualification Criteria (PQC).

6.3 The bids shall be verified based on the documents submitted for PQC. Checklist provided at ***Annexure – II*** is required to be mandatorily filled.

6.4 Those bids which satisfy the PQC will be called for a presentation. **Date, time and venue of the presentation shall be communicated to the PQC qualified bidders only.**

6.5 The presentation shall be of 100 Marks and the bids obtaining the highest score in presentation will be ranked as H-1 followed by the bids securing lesser marks as H-2, H-3 etc.

6.6 BIRAC reserves the right to decide the number of firms to be invited for empanelment and execution of agreement thereafter.

6.7 The empanelment of a firm and the execution of the Agreement shall not, in any manner, be construed as creating any obligation, express or implied, on the part of the Authority to assign or award any work to the empaneled firm.

7.0 Pre-Qualification Criteria (PQC)

The following will be the minimum Pre-Qualification Criteria (PQC). Responses not meeting the minimum PQC will be summarily rejected and will not be evaluated further:

S. No.	Pre-Qualification Criteria	Supporting Documents Required
1.	The bidder shall be a legal entity registered as a Company/LLP/Society/partnership firm/ proprietorship firm under respective acts in India.	Self-attested copy of Company Incorporation Certificate from ROC/Partnership deed etc.
2.	The bidder must be registered in India with taxation and other administrative authorities	Self-attested Copy of GST Registration or GST exemption certificate and PAN Card
3.	The bidder should have prepared atleast 01 [one] national or international level techno-commercial report in preceding 03 [Three] years i.e. FY 2023-24, 2024-25 & 2025-26	Copy of report, work order and letter of successful completion from the client
4.	The bidder should not have been blacklisted by any Central /State Government/Public Sector Undertaking, Govt. of India.	Undertaking on the Letter Head of the Bidder duly signed & Stamped by Authorized Signatory (As per ***Annexure - III***)
5.	The bidder should not be involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this Bid and in the execution of agreement.	Undertaking on Bidder's Letter Head, duly signed and stamped by the Authorized Signatory (As per ***Annexure - IV***)
6.	The bidder should not have pre-exited or terminated any contract with or by BIRAC in last 05 years as on the date of submission.	Undertaking on Bidder's Letter Head, duly signed and stamped by the Authorized Signatory (As per ***Annexure - V***)
7.	The bidder should have policies on data protection, confidentiality & conflict of interest	Self-attested copy of policies on data protection, confidentiality & conflict of interest

Note:

Documentary Evidences are mandatory to be submitted along with the formats.

Annexure - I

Authorization Letter

(To be submitted on Agency's Letter Head)

Ref. No. BIRAC/HR&A/007/2026/ENQ-59

To,
The Head-HR & Administration,
Biotechnology Industry Research Assistance Council (BIRAC)
5th Floor, NSIC Business Park, NSIC Bhawan,
Okhla Industrial Estate, New Delhi – 110020

Subject: Letter for Authorized Signatory

Dear Sir / Madam,

This has reference to your above-mentioned Request for Empanelment of Agencies for Preparation of India BioEconomy Report (IBER) at Biotechnology Industry Research Assistance Council (BIRAC).

Mr./Miss/Mrs._____is hereby authorized to submit the bid & attend opening of the above bid No._____on behalf of M/s _____(Agency Name).

The specimen signature is attested below:

Name: _____

(Specimen Signature of Representative) _____

_____

Signature of Authorizing Authority

Name of Authorizing Authority & Designation:

Company Seal:

Note: Permission for entry to the hall where bids are to be opened may be refused in case authorization as prescribed above is not received.

Annexure - II

PQC Covering Letter
(To be submitted on Agency's Letter Head)

Ref. No. BIRAC/HR&A/007/2026/ENQ-59

To,

The Head-HR & Administration,
Biotechnology Industry Research Assistance Council (BIRAC)
5th Floor, NSIC Business Park, NSIC Bhawan,
Okhla Industrial Estate, New Delhi – 110020

Subject: Request for Empanelment of Agencies for Preparation of India BioEconomy Report (IBER) at Biotechnology Industry Research Assistance Council (BIRAC)

Sir/Madam,

The undersigned having read and examined in detail all the Bid documents pertaining to your assignment; do hereby express the interest to do the work as specified in the scope of work.

Sl. No.	Description	Response
1	Name of the Bidder	
2	Address	
3	Name, designation & address of the person to whom all references shall be made	
4	Telephone No. (with STD code)	
5	Mobile No. of the contact person	
6	Email ID of the contact person	

The following documents are enclosed:

1. Authorization Letter (As per ***Annexure - I***)
2. Pre-qualification criteria as per the details given below:

S. No.	Pre-Qualification Criteria	Supporting Documents Required	Type of Document Submitted	Page number of the supporting document
1	The bidder shall be a legal entity registered as a Company/LLP/Society/partnership firm/ proprietorship firm under respective acts in India.	Self-attested copy of Company Incorporation Certificate from ROC/Partnership deed etc.		
2	The bidder must be registered in India with taxation and other administrative authorities	Self-attested Copy of GST Registration or GST exemption certificate and PAN Card		
3	The bidder should have prepared atleast 01 [one] national or international level techno-commercial report in preceding 03 [Three] years i.e. FY 2023-24, 2024-25 & 2025-26	Copy of report, work order and letter of successful completion from the client		
4	The bidder should not have been blacklisted by any Central /State Government/Public Sector Undertaking, Govt. of India.	Undertaking on the Letter Head of the Bidder duly signed & Stamped by Authorized Signatory (As per ***Annexure - III***)		
5	The bidder should not be involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this Bid and in the execution of agreement.	Undertaking on Bidder's Letter Head, duly signed and stamped by the Authorized Signatory (As per ***Annexure - IV***)		
6	The bidder should not have pre-exited or terminated any contract with or by BIRAC in last 05 years as on the date of submission.	Undertaking on Bidder's Letter Head, duly signed and stamped by the Authorized Signatory (As per ***Annexure - V***)		
7	The bidder should have policies on data protection, confidentiality & conflict of interest	Self-attested copy of policies on data protection, confidentiality & conflict of interest		

I/we hereby declare that my/our Bid is made in good faith and the information contained is true and correct to the best of my/our knowledge and belief.

Thanking you,

Yours faithfully,

(Signature of the Authorized signatory)
Name:_____
Designation: _____
Seal : _____
Date : _____
Place : _____

Annexure – III

UNDERAKING WITH REGARD TO BLACKLISTING

(To be submitted on Agency's Letter Head)

Ref. No. BIRAC/HR&A/007/2026/ENQ-59

To,

The Head-HR & Administration,
Biotechnology Industry Research Assistance Council (BIRAC)
5th Floor, NSIC Business Park, NSIC Bhawan,
Okhla Industrial Estate, New Delhi – 110020

Subject: Undertaking regarding Blacklisting / Non-Debarment

It is hereby confirmed and declared that M/s_____ _____is not blacklisted/debarred by any Government Department/Public Sector Undertaking/Private Sector/or any other agency for which works/assignments/services have been executed / undertaken.

(Signature of the Authorized signatory)
Name:_____
Designation: _____
Seal:_____
Date:_____
Place: _____

Annexure - IV

UNDERAKING WITH REGARD to NON-LITIGATIOIN

(To be submitted on Agency's Letter Head)

Ref. No. BIRAC/HR&A/007/2026/ENQ-59

To,

The Head-HR & Administration,
Biotechnology Industry Research Assistance Council (BIRAC)
5th Floor, NSIC Business Park, NSIC Bhawan,
Okhla Industrial Estate, New Delhi – 110020

Subject: Undertaking regarding Litigation

It is hereby confirmed and declared that M/s_____, does not have any litigation / arbitration history with any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which works/assignments/services have been executed/undertaken.

(Signature of the Authorized signatory)
Name:_____
Designation: _____
Seal: _____

Date: _____

Place: _____

Annexure - V

UNDERAKING WITH REGARD to PRE-EXIT OR TERMINATION

(To be submitted on Agency's Letter Head)

Ref. No. BIRAC/HR&A/007/2026/ENQ-59

To,

The Head-HR & Administration,
Biotechnology Industry Research Assistance Council (BIRAC)
5th Floor, NSIC Business Park, NSIC Bhawan,
Okhla Industrial Estate, New Delhi – 110020

Subject: Undertaking regarding Pre-exit or termination

It is hereby confirmed and declared that M/s_____, has not been pre-exited or terminated any contract with or by BIRAC in last 05 years as on the date of submission.

(Signature of the Authorized signatory)

Name :_____

Designation : _____

Seal :_____

Date :_____

Place : _____

Annexure - VI

Draft template

Service and Confidentiality Agreement

This Agreement is made on this _____day of_____, 2026 at New Delhi BY and BETWEEN

Biotechnology Industry Research Assistance Council, a Government of India Enterprise having its office at **5th Floor, NSIC Business Park, NSIC Bhawan, Okhla Industrial Estate, New Delhi – 110020** hereinafter referred to as "**BIRAC**" (which expression shall wherever the context so admits include its successors and assignees) of the **First Part**

AND

_____a company registered under the Companies Act 2013, having its Registered Office at_____, hereinafter referred to as the "**Agency**" through its authorised representative [name], [Designation], duly authorized by the agency vide its Letter of Authorization (LoA)/ Board Resolution (BoR) No.____ dated_____ (which expression shall wherever the context so admits include its employees, administrators and permitted assignees) of the **Second Part**

WHEREAS all the parts are hereinafter referred to as "Parties";

WHEREAS all Annexure to this Agreement and Tender Document [reference No._____] shall be integral part of this Agreement.

WHEREAS BIRAC desires to engage the Agency and the Agency hereby agrees to provide the same governed by below mentioned terms and conditions and as per the BID documents.

NOW THEREFORE, the parties hereby agree to be bound by the provisions set out in this agreement.

1. Interpretation

i. Confidential Information: "Confidential Information" means all information (whether in oral, written or electronic form) relating to BIRAC , matters related to BIRAC's corporate affairs, minutes of the meeting(s) or other agnate materials including any notes or summaries derived from those materials of the Disclosing Party and confidential information received by the Disclosing Party from third parties, but excludes any information that: (1) was lawfully in the possession of the Recipient before receiving it from the Disclosing Party; (2) is provided in good faith to the Recipient by a third party without breaching any rights of the Disclosing Party or any other party; (3) is or becomes generally available to, or accessible by, the public through no fault of the Recipient; (4) is independently developed by the Recipient without use of the disclosed Confidential Information or (5) is required by public authority, by law or decree.

ii. Words importing the singular numbers shall include the plural number and vice versa.

2. Headings and subheadings are for convenience only and shall not be deemed to be a part of this Agreement.

3. Terms of Empanelment

i. The empanelment shall be effective from the _____ day of _____ 2026 (Effective Date).

ii. The empanelment shall be effective for an initial period of 03 [Three] Years **OR** till the duration of Make in India (MII) programme (which is 31st March 2027, as of now), whichever is earlier. Thereafter, the term can be extended up to another 2 (two) years subject to extension of duration of Make in India (MII) programme and based on the performance of the agency on mutually agreed Terms & Conditions.

iii. BIRAC will not retain any control for direct supervision of the contracted services and execution of this Contract does not create any liability, explicit or implicit, on BIRAC in respect of the manpower engaged.

iv. The rights and remedies herein provided are cumulative with, and not exclusive of, any rights or remedies provided by law.

v. **The Agency shall be entitled to the approved quoted fees upon submission of proper Invoices in accordance with the then-regular procedures of the BIRAC**.

vi. BIRAC reserves the right to assign the tasks to any of the agency. BIRAC also reserves the right to award the work to any other agency, not necessarily with BIRAC.

vii. This does not constitute and will not be deemed to constitute an exclusive commitment/ arrangement between BIRAC and the Agency.

4. Responsibilities of the Agency

i. Discharge the duties, responsibilities and execute activities strictly in furtherance of the BID document, Scope of Work as given in the BID document as annexed as ***Annexure _____***

ii. Ensure compliance with legal provisions related to this Contract. The Agency shall obtain all requisite license and approval at his cost from the appropriate authority for executing this contract work and submit copy of such license and approval to BIRAC.

iii. Deploy any workforce which will exclusively be on Agency's pay roll.

iv. Ensure proper behavior of the work force provided for the event. The Agency will prevent the work force from taking part in any direct or indirect association with a person or persons engaged in any antisocial activities, demonstrations, riots of agitation, which may in any way be detrimental or prejudicial to the occupants of land / properties in the neighborhood.

v. Keep the BIRAC and its employees etc., harmless and indemnified from any consequential claims, actions, suits, proceedings, losses or damages on any ground whatsoever.

vi. Take disciplinary action against any worker/staff engaged by him.

vii. Undertake to indemnify the BIRAC against all claims which may arise under the noted acts:

a The Shops and Establishment Act.

b The Workman's compensation Act.

c The payment of Wages Act.

d The Contract labor (Regulation and Abolition) Act. 1970 and the rules framed thereunder.

e Family Pension Scheme.

f Inter-state Migrant Workmen (Regulation of employment and condition of Service) Act, 1979.

g Any other Statutory Act/Law/Regulation made applicable during the pendency of the contract.

viii. Be solely responsible for determining all matters of detail as to the manner in which a specific assignment is done with an objectively acceptable quality.

ix. Undertake necessary liaison work as may be required from time to time with the officials of the concerned departments.

x. Comply to the best of the technical /scientific knowledge, statutory, regulatory and safety guidelines established by the Government of India, any statutory authority and BIRAC while performing the services.

xi. Take reasonable measures to protect the secrecy and avoid disclosure and unauthorized use of the Confidential Information of the disclosing party including discussion of the Confidential Information in any public forum which includes formal and informal discussions.

xii. Comply with all prevailing laws, rules and regulations and shall not indulge in any act, which constitutes an offence or a corrupt practice under the Indian laws.

xiii. Practice Chinese wall or Firewall policy within to deal with contrary interests or with confidential information.

xiv. Submit any other documentary evidence as & when called by the BIRAC in connection with this Contract.

5. Payment Terms

a. The bills for the services (of preapproved quoted rates) shall be submitted by the agency at the earliest after undertaking the services. The payment will be made after the submission of the Invoice, along with the report of the work done during the quarter and any other supporting documents as desired by BIRAC. This shall be scrutinized and checked before passing the bills for payment. The payments for all undisputed bills shall be made by BIRAC after scrutiny of the bills normally within 15 working days from the date of submission of original bills and related supporting documents to BIRAC.

b. Income Tax as per statutory provision shall be deducted from the bills and remitted to Income Tax authorities by Accounts Department of BIRAC. A TDS certificate shall be issued by BIRAC to the Agency for such deductions.

c. BIRAC shall make timely payments through Electronic Payment Mechanism (viz NEFT/ RTGS /ECS). Bank details have to be provided by the Agency.

d. BIRAC shall not be liable for any consequences, whatsoever, in case there is a delay in making payments for any reasons resting with Agency. Further, no interest shall be paid on such delayed payments.

6. Withholding of Payment

BIRAC reserves the right to recover from the bills of the Agency the amount due to BIRAC against any losses and damages, including Liquidated Damages or as a result of any claims/compensation or due to any statutory imposition, etc., without any notice. BIRAC also reserves the right to withhold any payment to safeguard the interest of BIRAC against any dues for which the decision of the company shall be final. In case of any legal disputes, withheld payments shall not be released till the dispute is settled. No interest shall be payable in case of such withheld amounts.

In order to protect BIRAC, it may withhold the whole or any part of the amount due to the agency on account of evidence subsequently discovered in respect of the following:

i. For non-completion of contracted work to BIRAC's satisfaction.
ii. Agency's indebtedness arising out of execution of contract
iii. All claims against Agency for Liquidated damages.
iv. Any failure by the Agency to fully reimburse BIRAC under of indemnification provisions of this Contract. If, during the process of the Agency shall allow any indebtedness to accrue of which BIRAC may be primarily or contingently liable or ultimately responsible and agency shall, within five days after demand is made by the BIRAC, fail to pay and discharge such indebtedness, then BIRAC may during the period for which indebtedness shall remain unpaid, withhold from the amounts due to Agency's a sum equal to the amount such unpaid indebtedness. When all the above grounds for withholding payments shall be removed, payment shall thereafter be made for amounts so withheld.
v. Garnishee order issued by a Court of Law in India.
vi. Income-tax deductible at source according to law prevalent from time to time in the country.
vii. Any obligation of Agency which by any law prevalent from time to time to be discharged by the BIRAC in the event of Agency's failure to adhere to such laws.

7. Confidentiality

The Parties, undertake to maintain strict confidentiality and refrain from disclosure thereof, of all or any part of the Confidential Information and data exchanged/generated from the Process under this Contract for any purpose other than in accordance with this Contract. It shall be the responsibility of both the Parties to ensure maintenance of such confidentiality in respect of their behalf and on behalf of their employees, representatives and associates involved in related activities. Thus, obligation under this Contract will commence on the Effective Date and will subsist till three years after completion/termination or till such time the confidential information falls into the public domain whichever is earlier.

8. Return of Materials

Upon the conclusion of the task the agency undertakes to return or destroy materials containing Confidential Information in physical form handed over by the BIRAC in relation to the services or which was generated by the agency in the course of providing the services.

9. Waiver and Assignment

Any waiver by the BIRAC of a breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach of the same or any other provision hereof. The agency shall not have the right to assign the rights or obligations under this Agreement without the prior written consent of BIRAC.

10. Effect of this Agreement

i. The duty of secrecy under this agreement will commence on the Effective Date and will subsist till three years after the completion of the agreement.

ii. This Agreement may be executed in two or more counterparts, each of which shall constitute an original and all of which shall be deemed a single agreement.

iii. The rights and remedies herein provided are cumulative with, and not exclusive of, any rights or remedies provided by law.

11. Dispute Resolution

In the event of any dispute or difference between the Parties hereto upon or in relation to or in connection with this Contract, such dispute or difference, shall be resolved amicably and in good faith by mutual consultation.

If such resolution is not possible, then the unresolved dispute or difference whatsoever arising between the Parties out of or relation to the construction, meaning, scope, operation or effect of this agreement or the validity the breach thereof or in respect of any defined legal relationship associated therewith or derived therefrom dispute shall be submitted for arbitration to India International Arbitration Center (IIAC), an autonomous organization working under the aegis of the Ministry of Law & Justice, Department of Legal Affairs, Government of India. The Authority to appoint the sole arbitrator shall be the Chairperson IIAC. The Arbitration under this clause and provision of administrative services by IIAC shall be in accordance with the India International Arbitration Centre (Conduct of Arbitration) Regulations, 2023, read with Arbitration and Conciliation Act, 1996. The award made in pursuance thereof shall be binding on the Parties. The venue of arbitration shall be New Delhi and the arbitration proceedings shall be conducted in English Language. The provision of this clause shall not become inoperative notwithstanding the agreement expiring or ceasing to exist or being terminated.

12. Notice

Any notices, consents, objections, demands, requests or other communications required or permitted to be given pursuant to this Agreement shall be in writing, and shall be sent by registered post, return receipt requested, to the addresses of the parties set forth in the

heading to this Agreement. Either party may designate, by notice, a change of address hereunder.

13. Severability

If any of the provisions of this Agreement are found to be unenforceable, the remainder shall be enforced as fully as possible and the unenforceable provision(s) shall be deemed modified to the limited extent required to permit enforcement of the Agreement as a whole.

14. Governing Law and Jurisdiction

This Agreement shall be construed in accordance with and governed for all purposes by the laws of India. All the disputes or differences regarding the bid/contract shall be subject to the exclusive jurisdiction of the courts situated in New Delhi, India.

15. Amendments or Waiver

No amendment or waiver of this Agreement is binding unless agreed to in writing by the parties.

16. No other Relationship

The Agency agrees that all Services will be rendered as an independent Agency and that this Agreement does not create an employer-employee relationship or business partnership between the parties.

WHEREFORE, the Parties hereto through its duly authorized representatives have signed this Agreement on the day, month and year mentioned hereinbefore.

<table>
<tr><td colspan="3">For Agency
Duly authorized under the Letter of Authorization (LoA)/
Board Resolution No. ____ dated _____</td><td>For BIRAC</td></tr>
<tr><td colspan="2">Signature</td><td>Signature</td><td>Signature</td></tr>
<tr><td colspan="2">Name:</td><td>Name:</td><td>Name:</td></tr>
<tr><td colspan="2">Designation: Director</td><td>Designation: Director</td><td>Designation:</td></tr>
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