

1. Management Trainee (Finance & Accounts):-

Qualification & Experience:

Essential

- B.Com from a recognized institute/university.

Desirable

- Experience in Finance & Accounts including CA Training if any.

Job Description:-

- To assist in day to day duties
- To monitor cost estimate/ budget
- To develop tracking system to facilitate variance analysis
- To input & retrieve and present information for Managerial decision making
- To update and reconcile accounts on daily basis.
- To calculate and post interest in account
- To maintain the due date and check for renewals

2. Management Trainee (IT):-

Qualification & Experience:

Essential

- B.Tech/B.E/MCA from a recognized institute/university.

Desirable

- Experience in PHP Programming Language and web designing.

Job Description:-

- Strong knowledge of the common PHP or web server exploits and their solutions
- Understanding the fully synchronous behaviour of PHP
- Familiarity with limitations of PHP as a platform and its workarounds
- Basic understanding of front-end technologies, such as JavaScript, HTML5, AJAX, JQuery and CSS3
- Basic Knowledge of PHP web frameworks
- Strong knowledge of bootstrap.
- Knowledge of object oriented PHP programming
- Familiarity with SQL/NoSQL databases and their declarative query languages
- Well versed with Government Security compliance.

- Understanding fundamental design principles behind a scalable application
- User authentication and authorization between multiple systems, servers, and environments
- Integration of multiple data sources and databases into one system
- Proficient understanding of code versioning tools, such as Git or SVN.
- Must have capacity to work independently and also as a part of team
- Must have dedication and commitment towards work.
- Well Versed with Web designing
- Capability to design new website templates and images as per requirement.
- Familiar with Dream viewer, Photoshop, CSS, HTML, Corel Draw.

3. Age Limit:-

Maximum age limit would be 35 years as on 18th September, 2017.

4. Consolidated Emoluments:-

Management Trainee - Between Rs. 25,000 - 30,000/-