

BID EVALUATION CRITERIA

Name of work: - Hiring the services of Cabs.

NOTE: This BEC over-rides all other similar clauses operating anywhere in the Bid document.

A. Pre Qualifying Criteria (PQC):

1. Bid fee: Bids without the bid fee will not be accepted

The bidders are required to submit bid fee as per following details:-

Non- refundable Bid fee of Rs. 1000/- only (Rupees One Thousand only) shall be in the form of Crossed Demand Draft drawn on any Nationalized / Scheduled Bank payable at New Delhi in favour of **Biotechnology Industry Research Assistance Council**.

2. Bids submitted beyond the specified date and time shall not be accepted.
3. The bidder must have an office with regular Telephone connection at NEW DELHI (NCR).
4. The bidder should submit a declaration to the effect that neither the bidder themselves, nor any of its allied concerns, partners or associates or directors or proprietors involved in any capacity, are currently serving any banning orders issued by BIRAC debarring them from carrying on business dealings with BIRAC.
5. The travel firm submitting the bid should be located within a radius of 5 kms of BIRAC office which is presently at 9, CGO Complex (MTNL Building), Lodhi Road, New Delhi 110003.

B. TECHNICAL EVALUATION CRITERIA:

1. Ownership criteria:

- a. The bidder (or owner/owners of the bidding entity) should be owner of at least ten vehicles of any type as mentioned under Technical Specifications. **(10 marks)**.
- b. Such owned vehicle shall be registered in the name of the bidder and shall not be more than five years old as on the date of invitation of bid. **(10 marks)**

Note: The bidder shall furnish a list of vehicles owned by them giving particulars regarding registration no., year of manufacture, model and transfer of ownership, supported by copies of valid RC Book and other documents duly attested by Notary and latest certificate showing ownership issued by the concerned RTO

2. Bidder's experience: (10 marks)

Bidder must have minimum of **Five** Years operational experience in providing services of any Cabs/taxis to any State government / Central government / Public Sector undertaking company / Reputed Limited Company during the period of last 5 years as on the date of invitation of bid. Any of the following documents (self attested true copy) should be submitted in support of the above experience:

- I. Contract Copy.
- II. Copy of confirmatory work order.
- III. Copy of valid experience certificate given by the organization where worked including contract details and two references.

1. Any other accreditations (5 marks)

2. PHYSICAL VERIFICATION: (25 marks)

A team of designated officers will inspect the cabs and office of the bidder to check and verify the aspects mentioned in the bid document.

Bidders scoring a minimum of 45 marks out of the total 60 marks assigned as per the above mentioned TEC shall be further considered for opening of the price bids.

C. PRICE BID EVALUATION:

The price as quoted by the bidders shall be considered on a cumulative basis as described hereunder in order to determine the Lowest Bidder (L1);

EXAMPLE:

Let the price quoted by the Bidder for Day-to-day-rates be;-

Rates for 40 Kms/ 4 hrs as Rs. 'A', Rates for 80 Kms/ 8 hrs as Rs. 'B', Rates for 100 Kms/ 12 hrs as Rs. 'C', Rates per additional hour as Rs. 'D' and Rates Per additional Kms as Rs. 'E' respectively. Then the price for Day-to-day basis shall be evaluated as the average of the sum of A+B+C+D+E.

Similarly, let the financial quotation for the monthly basis be;-

Rates for 2000 Kms/200 hours as 'F' and 2500 Kms/250 hours as 'G', Rates for additional Km as 'H' and Rates per additional hour as 'I' respectively. Then the cost shall be evaluated as the average of sum of F+G+H +I for monthly basis.

The total price shall be the cumulative value of both the averages ie.

<u>A+B+C+D+E</u> and <u>F+G+H+I.</u>

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- The cumulative average of Table 1 shall form 70% of the score and the remaining 30% can be derived from the cumulative average score of the Table 2.

- The lowest quote arrived at on the basis of the above formula will be considered as L1 and the work will be awarded accordingly.