



Biotechnology Industry Research Assistance Council

(A Government of India Enterprise)

Biotechnology Industry Research Assistance Council

Department of Biotechnology

Govt. of India

Phone No : 011-24389600

Tele Fax : 011-24389611

Office of : Sr. Manager(HR & Administration)

Biotechnology Industry Research Assistance
Council (BIRAC)

1st Floor, MTNL Building,9,CGO Complex, Lodhi
Road, New Delhi 110003

Date: 29th June, 2015

FORWARDING LETTER FOR INVITATION TO BID

SUB: HIRING OF CABS FOR BIRAC

Dear Sir,

Biotechnology Industry Research Assistance Council (BIRAC) hereby invites Bids for hiring of Cabs for BIRAC as given under:-

1. Bid No : BIRAC/HR & Admin/007/2015-Hiring of Cabs/ENQ-08
2. Type of Bid : 2 Bid System (Technical Bid & Price Bid)
3. Bid Closing Time & Date : 1400 Hrs (IST) of 21st July, 2015
4. Place of Submission : Sr. Manager (HR & Administration)
Biotechnology Industry Research Assistance
Council
1st Floor, MTNL Building, 9, CGO Complex,
Lodhi Road, New Delhi 110003
5. Bid Opening Time, Date & Place :
(a) Technical bid : 1500 Hrs. (IST) on 21st July, 2015 on the
same address at Sl. No. 4.
(b) Price Bid : Opening time and date shall be intimated
later to technically qualified bidders.
6. Bid Validity : 90 days from the bid closing date.
7. Bid fees(by way of DD to be paid at the time of submission of bid) : Nonrefundable bid fees for an amount of Rs.
1000/- by way of DD in favor of
"Biotechnology Industry Research Assistance
Council" payable at New Delhi

Ykhare

8. Performance Bank Guarantee : 7.5% (7.5 percent) of the annualized (Security Deposit) to be submitted only by the Successful Bidder. contract value to be submitted within 15 days of LOI. PBG should be valid for 60 days beyond the date of completion of contractual obligations.
9. Signing of Contract : Contract is to be signed within 21 days from issue of Letter of Award (LOA).
10. Contract Period : Two years from Date of signing of the governing agreement with BIRAC (Extendable for one year on mutually agreed terms and conditions)
11. Qualification Criteria : Refer Annexure V of Bid Document "Bid Evaluation Criteria"

A complete set of bid document (non-transferable) containing terms and conditions for the above bid may be downloaded by the interested parties and use the same for participating in the bid. The bidders downloading the Bid document from the website should ensure to submit the "Bid Fees" in the form of DD made in favor of Biotechnology Industry Research Assistance Council (BIRAC) along with the Technical Bid. Bidders are requested to go through the complete bid document and the eligibility criteria under the Bid Rejection Criteria, Scope of work, Award of Contract Criteria etc. in particular, before submitting of the Bid Document. Nonpayment of Bid Fees at the time of submission of Bid Document will render the bid ineligible.

BIRAC reserves the right to reject all bids without assigning reasons

Other details and terms/conditions are as per the following Annexures:

- Annexure-I - Instruction to Bidders
- Annexure-II - General Terms and Conditions
- Annexure-III - Scope of Work and Special Terms and Conditions.
- Annexure-IV - Price Bid Format.
- Annexure-V - Bid Evaluation Criteria
- Annexure-VI - Performance Bank Guarantee Performa
- Annexure-VII - Bid Evaluation Matrix (BEC) - Check List for compliance of conditions
- Annexure-VIII - Format for Covering Letter

Thanking you,

Yours faithfully,

Mkhare
 SR. MANAGER
 (HR & ADMINISTRATION)

Encl: As above