

Invitation for Bids

1. Invitation for Bids

1.1 Biotechnology Industry Research Assistance Council (BIRAC), a government of India enterprise, located at A-254, Defence Colony, New Delhi-110024 proposes to procure IT Items for BIRAC, New Delhi. BIRAC is inviting bids from vendors who have experience in supplying installation, commissioning of the above with necessary cabling of above type of hardwares/software.

1.2 Essential Eligibility Criteria

- a) Authorized dealers must be located in Delhi-NCR.
- b) The entity should not have registered loss in preceding financial three years. Corresponding Annual Accounts should be submitted for reference.
- c) The bidders should submit the relevant certificates/evidence of previous supply to other organizations. If required, the Bid Evaluation Committee (BEC) may enquire from the other organizations where the bidders have supplied the computer equipment.
- d) The bidder should not have been blacklisted before by any government organisation. There should not be any legal disqualification that will render the bidder to participate in the process and to execute the work.

Bids of those bidders those who do not satisfy the above essential Eligibility Criteria shall be summarily disqualified.

1.3 Bidders are advised to study all technical and commercial aspects, instructions, forms, terms and specifications carefully in the bid document. Failure to furnish all information required in the bid document or submission of a bid not substantially responsive to the bid document in every respect will be at the bid's risk and may result in the rejection of the bid.

- a) Sealed bids prepared in accordance with the procedure enumerated herein should be submitted to **Senior Manager (HR & Admin), A-254 Biotechnology Industry Research Assistance Council , Bhisham Pitamah Road , Defence Colony, New Delhi-110024** on or before 1400 Hrs. BIRAC shall not be responsible for any postal delay about non-receipt/non-delivery of the documents.

- 1.4 This bid document is not transferable.
- 1.5 The bid should inclusively indicate specifically the Basic Price, Taxes/Excise duty, other duties (if any), and levies chargeable quantitatively against each item in Indian currency only. No additional information will be entertained after due date. BIRAC may reject bids if they do not carry such information separately and specifically quantitatively.
- 1.6 The bid should be submitted as provided in Section-II.
- 1.7 The BIRAC reserves the right to reject any or all bids without assigning any reason whatsoever.
- 1.8 The bids will be opened on the date and the time indicated in the presence of bidders if any present on the occasion. If the date of opening is declared to be a holiday to the bids will be opened on the next working day.
- 1.9 Printed conditions of the bidders sent along with the quotation, if any, shall not be binding on us.
- 1.10 On acceptance of bid, the date of delivery should be strictly adhered to otherwise; BIRAC reserves the right not to accept the delivery in full or in part. In case the order is not executed within the stipulated period, the organization will be at liberty to make purchase through other sources, and to invoke Performance Guarantee that will be submitted by the successful Bidder of the Contract.
- 1.11 Payment of bill will be made through the NEFT/Account payee cheque drawn on completion of the works as per terms and conditions of present bid. The decision to purchase each item is taken independent of other items quoted by the bidder. It is not binding on the BIRAC to purchase all the items quoted by any particular bidder.
- 1.12 Schedule for Invitation to Bid
- b) Address at which the bid is to be submitted:
- Biotechnology Industry Research Assistance Council (BIRAC)**
A-254, 3rd Floor, Bhisham Pitamah Marg, Defence Colony,
New Delhi – 110 024 India
Email: birac.dbt@nic.in
Phone: 011-47744500
- c) Latest time and date for receipt of Bid: **07th October,2014 at 1400hrs**
- d) Place , Time and Date of opening of Technical bids:

Place: 3rd Floor, **BIRAC**, A-254, Bhisham Pitamah Marg, Defence Colony, **New Delhi**

Time & Date: **07th October, 2014 at 1500hrs**

e) Date till which the bid is valid:

180 days from the opening of technical bid.

f) Installation of Hardwares /Softwares should be carried out as directed by BIRAC.

