

1. Management Trainee (Finance & Accounts):-

Qualification & Experience:

Essential

- B.Com from a recognized institute/university.

Desirable

- Diploma / PG Diploma in Finance and Accounting from any recognized institution.
- Experience in Finance & Accounts including CA Training if any.

Job Description:-

- To assist in day to day duties
- To monitor cost estimate/ budget
- To develop tracking system to facilitate variance analysis
- To input & retrieve and present information for Managerial decision making
- To update and reconcile accounts on daily basis.
- To calculate and post interest in account
- To maintain the due date and check for renewals

2. Age Limit:-

Maximum age limit would be 35 years as on 31st July, 2018.

3. Consolidated Emoluments - Rs. 30,000/-